



Total Quality. Assured.

**Intertek USA**

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Credit Fax (713) 543-3699  
[www.intertek.com](http://www.intertek.com)

**Shared Financial Services Center  
Credit Department**

Intertek Division: _____
Branch Location: _____
Sales Person: _____
Branch Credit Contact: _____

## CREDIT APPLICATION/AGREEMENT

### \*Required Information

Credit may not be evaluated without the required information being provided on this document or separate sheet.

Company Name\*: \_\_\_\_\_ Credit Amt. Requested\*: \$ \_\_\_\_\_

Customer (Company) Name **MUST Be Printed On Form**

Street Address: \_\_\_\_\_ P.O. Box: \_\_\_\_\_

City: \_\_\_\_\_ State or Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Telephone: \_\_\_\_\_

Fax: \_\_\_\_\_

Accounts Payables Contact\*: \_\_\_\_\_

Phone\*: \_\_\_\_\_ Ext\*: \_\_\_\_\_

Type of Business: \_\_\_\_\_ # of Yrs. in Business Under Current Structure as Listed Below\*: \_\_\_\_\_

Corporation \_\_\_\_\_ LLC \_\_\_\_\_ Partnership \_\_\_\_\_ Sole Proprietorship \_\_\_\_\_ State of Origin or Incorporation: \_\_\_\_\_

Federal ID #\*: \_\_\_\_\_ Sales Tax Exempt # \_\_\_\_\_  
(Required) (Please attach copy of form)

Accounts Payables Manager\*: \_\_\_\_\_ Phone\*: \_\_\_\_\_ Ext\*: \_\_\_\_\_

A/P Manager's Email Address: \_\_\_\_\_ Purchase Order Required? Yes  No

### Information on Principals:

List Officers, and Directors, and/or any Shareholders **owning more than 25%** of the corporation's issued stock.

NAME	ADDRESS	PHONE	POSITION

Have any of the companies or individuals listed above ever been a debtor in a bankruptcy proceeding? \_\_\_\_\_

Has a judgment ever been entered against any of the companies or individuals listed above? \_\_\_\_\_

Are there legal actions or arbitrations pending against any of the companies or individuals listed above? \_\_\_\_\_

**Credit References:** (Attach separate sheet if necessary)

D-U-N-S Number: \_\_\_\_\_

Primary Bank\*:    \_\_\_\_\_ Checking            \_\_\_\_\_ Savings            \_\_\_\_\_ Other

Name\*: \_\_\_\_\_ Account #: \_\_\_\_\_

Address: \_\_\_\_\_ Phone #\*: \_\_\_\_\_

Contact Name\*: \_\_\_\_\_ Fax #: \_\_\_\_\_

**Trade References:**

Name: \_\_\_\_\_ Account #: \_\_\_\_\_  
Address: \_\_\_\_\_ Phone #: \_\_\_\_\_  
Contact Name: \_\_\_\_\_

Name: \_\_\_\_\_ Account \_\_\_\_\_  
Address: \_\_\_\_\_ Phone #: \_\_\_\_\_  
Contact Name: \_\_\_\_\_

Name: \_\_\_\_\_ Account #: \_\_\_\_\_  
Address: \_\_\_\_\_ Phone #: \_\_\_\_\_  
Contact Name: \_\_\_\_\_

**PAYMENT TERMS**

Customer certifies that the above information is correct and complete and further understands Intertek will rely on information presented by Customer, its references, and independent credit reporting services for the purpose of extending credit. Customer authorizes Intertek to—at any time, and from time to time—obtain verification and acceptability of current bank and credit references, and/or commercial credit reports on Customer. Intertek commits to hold such credit information—not related to Customer’s payment history with Intertek—in strictest confidence, as current internal policies dictate.

**Customer agrees to pay all Intertek invoices within thirty days (NET-30) of the invoice date.**

Any discount of book-rate charges is predicated upon the expectation of the prompt payment of our invoices. Intertek reserves the right to revert the charges for delinquent invoices to the current book-rate in effect at the time service was performed with no discounts, if not paid within 60 days from the date of original invoice.

**Intertek provides services exclusively to Customer, who is solely responsible for payment. Customer agrees that payment of any invoice(s) shall not be predicated upon Customer receiving payment and/or funding from a third party not specifically associated with this agreement.**

Intertek shall make a good-faith effort to resolve payment disputes without third-party intervention. Should these good-faith efforts fail to resolve said payment disputes, Customer further agrees that if any of its unpaid invoices are placed with a collection agency or attorney for collection, Intertek shall be entitled to collect its collection agency fees, reasonable attorney’s fees, and/or court costs from Customer *regardless of whether or not the matter is settled out-of-court or litigated.*

Discounts shall not apply to “pass-through” expenses\*. Examples of such expenses are (but not limited to) travel, tolls and subsistence costs; and courier or shipping charges. Such expenses, when deemed necessary to perform services on behalf of the Customer and at the sole discretion of Intertek—on site and on a case-by-case basis—shall be deemed accepted and payable under the terms of this agreement unless authority is specifically denied by the Customer at the time Intertek is offered the contract/nomination to perform said services. In the event authority is denied, Intertek shall be under no obligation to accept the specific contract/nomination or perform the services therein. \*Pass-through expenses and/or discounts may or may not be applicable to the work performed under this agreement.

**THIS APPLICATION/AGREEMENT MUST BE SIGNED BY AN AUTHORIZED REPRESENTATIVE OF THE BUSINESS ENTITY. If the corporation, LLC or LLP has operated for less than five consecutive years under its present legal entity status as recognized solely by Dun & Bradstreet—publicly-traded companies exempt,. Intertek reserves the right to require a personal guarantee.**

SIGNATURE\*: By: \_\_\_\_\_ Date \_\_\_\_\_  
(Signature)